



## Lesson Policies & Registration Agreement

### General Information

- Lessons are private one on one instruction and your choice of ½ hour or 1 hour in duration.
- A recurring day and time is scheduled for your lessons each week.
- Instruments are provided for student use in the studio and at our performances.
- Payment in advance is required to schedule lessons and camps.
- Students are sometimes photographed or videotaped for promotional purposes.
- Drumset Boot Camps, School Band Percussion Camps, and Music Camps are offered during the summer and year round. Please see our website for details.

### Registration and Tuition Policies

- Our studio is open every month. Tuition rates and fees are posted on our website's online store at <http://mkt.com/oak-hill-drum-studio>.
- Monthly tuition is based on an average of 45 lesson dates and 12 equal payments per year. Most lesson days have more than 45 dates.
- Monthly tuition is a discounted rate when compared to individual lesson pricing and due in advance on or before the 25<sup>th</sup> of each month. For example, June lesson payments are due by May 25<sup>th</sup>. A \$15 late fee is charged to your account after the 25<sup>th</sup> of the month.
- Monthly tuition is the same each month regardless of student attendance, bad weather, or holiday closings.
- A small materials fee is required at the beginning of each Fall and each Spring semester to cover incidental lesson expenses such as providing handout materials, Mp3 music downloads of student requested songs, replacing broken drumsticks, worn drumheads, etc.
- Occasional performance opportunities are offered including school carnivals and our seasonal recital concerts. A recital fee is required to participate in each event.
- We accept cash, checks, and credit cards. Automated payments can be arranged through your bank's bill pay system or through us. Credit/debit card payments can be made on our website at <http://www.oakhilldrumstudio.com/signup.htm>

### Required Materials

- Students are expected to practice their lessons at home. Minimum requirements are drumsticks, a method book, and something to play on at home such as a practice pad or Drumset. A metronome and a slow down music player app are required and available for download on your app store for free.
- A sturdy music stand is highly recommended.
- NEW Roland Electronic Drumsets are available for you to take home on a rent-to-own basis. Ask us for details.
- Please bring your sticks, method book, and handout materials with you to your lessons.

### Other Services (additional charges apply)

- New electronic or acoustic Drumset assembly, installation, and setup in your home.
- Drum head installation, tuning, hardware adjustments, and repairs in your home.
- Audio and video recording services that you request.

## Attendance Policy

- To cancel or reschedule a lesson appointment contact our office directly at 512-964-6778 or by email to [david@oakhilldrumstudio.com](mailto:david@oakhilldrumstudio.com). Our office will notify your teacher. Notifying our office is essential in keeping your account in good standing.
- Due to teacher schedules, we cannot make up missed lessons or same day cancellations. No credits or refunds are provided for missed lessons.
- It is the parent's responsibility to contact our office whenever a student absence will occur. Rescheduling is contingent upon studio openings and your teacher's schedule. Please give our office (not your teacher) 72 hours written notice via email or text message and request an alternate lesson date. Rescheduling requests not made at the time of cancellation cannot be considered. Even with proper notice, we cannot guarantee an alternate lesson time that is convenient for both you and your teacher.
- Lesson dates falling on pre-announced holiday closings, bad weather days, or less than 72 hours notice cannot be rescheduled.
- Months with three lesson dates are balanced with months that have five for a minimum of 45 lesson dates or more per year. Tuition is the same each month regardless of attendance.
- If your teacher cancels a lesson we will provide a substitute teacher, alternate lesson date, offer an extended lesson, or credit your account for the following month.
- Monthly tuition is based on a 12 month schedule and will NEVER INCREASE as long as your tuition and enrollment remain continuous. Those continuously enrolled during summer months receive priority scheduling consideration for Fall and Spring semesters.
- Regular attendance is essential for musical growth. Our summer schedule is flexible enough to allow for student vacations and time off while still promoting musical skills.
- Drum camps or extended lessons can be arranged in lieu of weekly lessons and scheduled around summer vacations. In this case, there is no extra charge to take a camp and your enrollment remains in good standing.
- Those who interrupt their monthly payments for any reason are dropped from our roster and will need to re-register at our current rates plus registration fee.
- You may stop your lessons at any time, but please give our office 30 days notice so we may conclude your lessons properly. There are no refunds or credits for tuition payments, performance fees, or bad weather days.

## Holiday Closings 2018

- The studio is closed during Spring Break (March 11 – 18), Thanksgiving (Nov 21 – 25), Winter Break (Dec 21 – Jan 2, 2019) and one week during the Summer (TBD). We are closed on Memorial Day weekend, July 4<sup>th</sup>, and Labor Day weekend.
- In the event your school or work closes due to bad weather, the studio will also close to insure student and driver safety.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

I agree to OHDS policies and grant permission to publish my child's photos and videos for promotional purposes.

**Let's ROCK!**